



Summer Safari 2012: *Animals Around the World*

Important Information

You may access your camp information anytime by logging back into your Denver Zoo online account. Log in using your login and password, click on *Your Account* (top right hand corner) and then *Order History*. You can even resend the confirmation to your email if desired. Please contact us at safari@denverzoo.org if you have any problems accessing your child's specific confirmation information. These documents can also be downloaded from our website, on the Summer Safari page.

Welcome to Summer Safari 2012! A fun-filled educational experience for animal lovers from preschool to those going into eighth grade. Campers participate in hands-on activities, animal visits and observations, crafts, games, stories, projects, and zoo tours. ***To make your child's program enjoyable and safe, please read the following information carefully.*** Please review all materials and bring the following completed forms with you to the first day of camp:

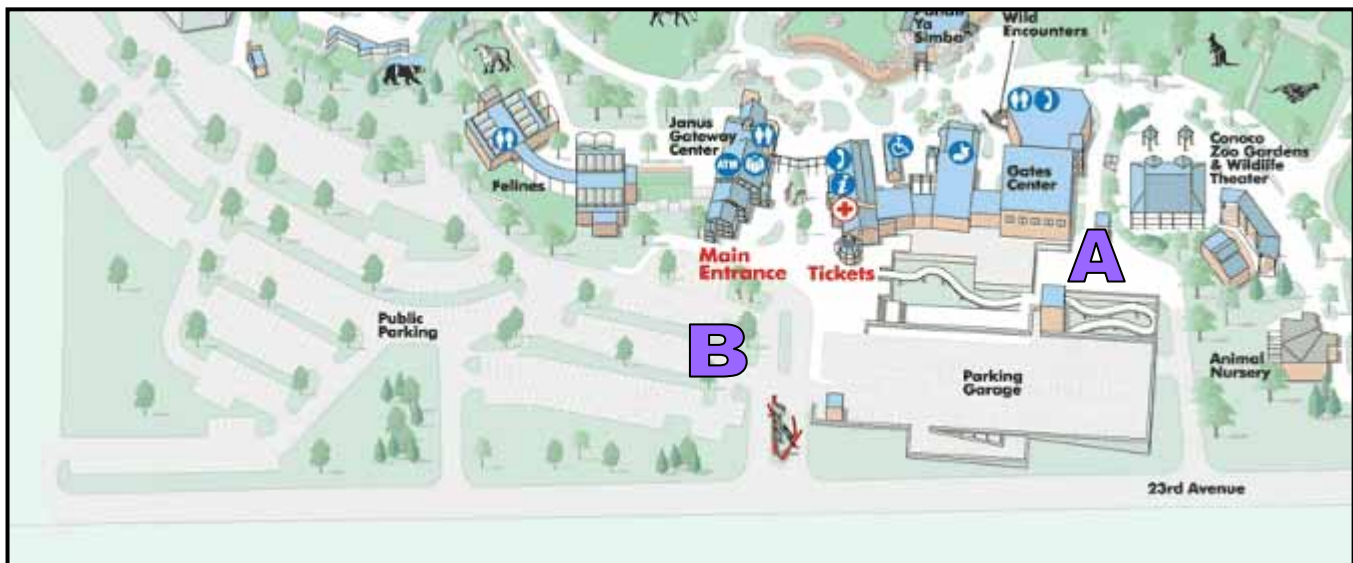
- First Day of Camp Checklist**
- Dashboard Parking Pass**

It is not required to print your child's class-specific confirmation statement (the one with the confirmation number at the top) from your email, but you may find it helpful as it lists your child's class title...you'll need to know that for check-in.

Camp Start & End Times - Please note the start times for your child's class/classes printed on your confirmation paper work. Arrival after class start time could result in missed tours, animal encounters, or other activities as well as late arrival fees. Please plan ahead, as all parents or guardians must sign their child in and out of the camp program in person. Please note that half-day morning classes end at Noon and all other classes end at 4:00pm daily.

CHECK-IN, CHECK-OUT and Parking - Camp check-in and check-out will be in your child's classroom in the Gates Education Center. Please read details below, to help us ensure a smooth process.

CHECK-IN - Check-in for camp will be through the Special Programs Gate (a.k.a. Gate #1). This gate is located 1000 feet to the west (or to the right) of the zoo's main entrance, directly across from the elevators in the parking garage. Please see a map of the parking and camp check-in areas below.



Map Locations: A. Gate 1/Gates Center Check-In & Check-Out Location B. 30-minute Summer Safari Reserved Parking

- Upon turning into Denver Zoo's main driveway, follow the signs to the designated parking areas. You may park either in the parking garage (on your right) or in the designated Special Programs parking area (on your

left). For morning check-in, the parking garage will be your closest and most convenient parking area. For half day programs that start at 1pm, the reserved Special Programs parking will be your best bet for a quick drop-off, during this peak time at the zoo. Please note that the reserved Special Programs area is a 30-minute only drop-off and pick-up zone, monitored by Zoo Security. Your Summer Safari dashboard parking pass provides you access to this reserved parking. If you are planning to stay and enjoy the zoo, you will not be able to park in this 30-minute reserved parking zone.

- Please make sure to have your “Summer Safari 2012” dashboard parking pass visible so that the security officer on duty can properly direct you to the designated parking areas.
- Please arrive on time. The camp gate opens and check-in begins promptly at 9:00am, or 1:00pm for afternoon half-day sessions. You will need to walk your child to their assigned class, designated by the class signs inside and outside the Gates Education Center. Your child’s instructors will guide you through the check-in process.
- If you have children in two different classes, you will need to check each of them in, in the respective room/area for each class. Although Monday check-in is a little longer than other days, most check-in lines do move very quickly. *On Monday mornings, we will open the check-in gates at 8:45am to help accommodate the extra time needed for check-in.*
- Please bring your completed First Day of Camp Check-list & turn it in to your child’s instructor.
- Please remain with your child until his/her check-in is completed.
- This is a drop-off program for registered, age appropriate children only.

The gate will open for check-in at 9:00am (or 1:00pm for afternoon half-day programs). *Drop-offs more than 15 minutes late will be charged an accommodation fee. Please refer to the “Service Charges & Accommodation Fees” section.*

CHECK-OUT - Check-out for camp will be through the same Special Programs Gate (a.k.a. Gate #1) as check-in. You will be picking your child up either directly from their classroom in the Gates Education Center, or from a special camp tent outside the Gates Education Center.

- Upon turning into Denver Zoo’s main driveway, follow the signs to the designated parking areas. You may park either in the parking garage (on your right) or in the designated Special Programs parking area (on your left). For half day programs that end at noon, the reserved Special Programs parking will be your best bet for a quick pick-up, during this peak time at the zoo. Please note that the reserved Special Programs area is for short term pick-up only. For 4pm check-out, the parking garage will be your closest parking area, where zoo Security officers will help direct you to reserved parking on the top level (when available). The Special Programs parking area to the left of the zoo’s main driveway is also available for 4pm check-out.
- Please make sure to have your “Summer Safari 2012” dashboard parking pass visible so that the security officer on duty can properly direct you to the designated parking areas.
- Proceed with your Photo I.D. to the Special Programs Gate (a.k.a. Gate #1). At 4:00pm (or Noon for morning half-day programs), camp administrators will open the gate and you can continue to your child’s classroom or camp tent for check-out.
- If you have children in two different classes, you will go to each of their classrooms and have your I.D. checked at each one. Check-out lines do move fast, so delays should be minimal.
- **Photo ID will be REQUIRED EVERY DAY** to pick your child up from camp. *Please note: For safety reasons your camper WILL NOT be released to any person not on their Authorized Pick-up list, including your self or your spouse, or to anyone without proper photo ID.* Please review and update your campers Authorized Pick-up List with your campers’ instructor on the first day of camp.

Please pick your child up at the designated check-out time. *Pick-ups more than 15 minutes late will be charged a late pick-up accommodation fee, and child will be transferred to our Late Care room in the Gates Education Center. Please refer to the “Service Charges & Accommodation Fees” section.*

Registered Early & Late Care - If your child is registered for Early Drop-Off care, you and your child may enter through the zoo’s Main Entrance between 7:30 and 8:50am. Once inside, proceed to the Grasslands Studio in the Gates Education Center to complete the Check-In process. Please note that after 8:50am, all Early Drop-Off participants should check in at Gate #1.

If your child is registered for Late Pick-Up care, you may enter through the zoo’s Main Entrance between 4:15 and 5:30pm. Once inside, proceed to the Grasslands Studio in the Gates Education Center to complete the Check-Out process. **Photo ID will be REQUIRED EVERY DAY** to pick your child up from camp.

REMINDER: You must be *Pre-registered* for early drop-off and/or late pick-up options. You can log back into the online registration system and add this option up to a week before camp begins.

While your child is in camp - If you are planning to spend the day at the zoo, we have several restaurant/food stations located throughout the zoo, as well as a large gift shop and coffee bar. If you decide to tour the zoo, we ask that you tour different areas than your child's camp class. This is to ensure that your participant can fully enjoy the benefits of interacting with the other children in his/her class. The added benefit for your child is learning to remain only with his/her instructors and tour guides, which aids us with our security precautions, as well as helps your child learn important group skills. We greatly appreciate your cooperation.

FOOD

SNACKS - Your child's camp program includes a healthy & fun snack. All participants in Summer Safari will receive a daily snack. For children participating in the FULL DAY camp programs, we will provide both a morning and an afternoon snack. If your child has special dietary needs, (including **ANY** food allergies) you may wish to make your own accommodations for snack – please call us as soon as possible to discuss the situation. Please note: all Denver Zoo-provided snacks and lunches are nut-free.

LUNCH (FULL DAY participants ONLY) - Participants in full-day programs **MUST** either bring a sack lunch from home every day (please note, we do not provide refrigeration of lunches), or purchase lunch for the entire week of Summer Safari.

- Zoo lunch entrees will vary daily but may include sandwiches, hamburgers, hot dogs, macaroni and cheese, chicken nuggets or pizza, with servings of fruit, vegetables, and milk daily.
- Cost is \$35/week per camper.
- If you did not sign-up for the lunch option upon registration you may do so on the first day of camp with camp administrative staff.

If your child has special dietary needs, (including ANY food allergies) you may wish to make your own accommodations for lunch – please call us in advance to discuss the situation.

Special Needs/Concerns, Allergies or Medication

ALLERGIES - Please call us immediately if your child has any allergies, including food allergies, which were not noted in the online registration process.

MEDICATIONS - The Denver Zoo **CANNOT** dispense medication *of any kind*, except for epi-pens in an emergency situation. This includes, but is not limited to, aspirin, benedryl, cold medications, etc. We are also unable to perform any medical testing, including blood sugar monitoring. If your child needs daily medication that they cannot administer themselves, please contact us so that we can make arrangements for you, or a designated care giver, to come to the zoo to administer the necessary medication and/or testing. Please let your instructor know if your child has any medications with them at camp, including over the counter medication.

SPECIAL NEEDS & CONCERNS - If your child has special needs that should be evaluated on an individual basis or there are special concerns we should be aware of, please contact us at 303-376-4808. We are more than happy to discuss all options available to you and your child. If your child needs to attend camp with his/her full time care provider, special arrangements can be made to accommodate that situation but must be scheduled in advance. The adult caregiver will attend at no charge.

Please Note: *If your child has severe allergies or medical conditions that require him/her to carry an epi-pen or medication, you must complete and return the Summer Safari Day Camp Medication Authorization form. This form can be downloaded from the Summer Safari webpage, or you may request one be emailed to you, by contacting us at safari@denverzoo.org. Please complete this form before your child's camp week and send to Denver Zoo, Attn: Summer Safari, 2300 Steele St., Denver, CO 80205 or fax to 303-376-4839.*

Weather - Many of the zoo's exhibits are outside. Camp will take place in any type of weather. Planned outdoor activities will occur rain, snow, heat or shine, so please bring appropriate clothing and gear. In *extreme* weather conditions, indoor activities may be substituted for outdoor activities.

What to Bring (Please mark your items with a name & phone #)

- *Lunch for Full Day campers* (if you have not signed up for the zoo lunch option)
- *Appropriate clothing for camp activities, including comfortable walking shoes or boots (flip-flops are not recommended).*
- Dress for the weather, and please be aware that many of our art projects use glue, paint and other materials that may be messy. Paint shirts will be provided, but please consider the overall program when choosing the appropriate clothing.
- *Summer Safari 2012 Camp T-shirts* will be issued the first day of camp. To aid us with identification and safety precautions, we ask that campers **wear their camp shirts every day**. If you would like to purchase additional shirts you may do so the first day of camp.
- *Hat or sunglasses, if desired.*
- *Small lunch or tote bag, if necessary* (please be aware that your child will be carrying his/her own items...please pack lightly and consider what will be provided by the zoo.)

What ***NOT*** to Bring

- Electronic devices such as mp3 players or video games. Cell phones are discouraged, except for emergency use.
- Entertainment items such as games, toys, puzzles and books. There will be lots to do! ☺
- Nonessential items and valuables are discouraged. Denver Zoo is not responsible for lost or stolen items.

What will be Provided

- Water will be available in all the classrooms, as well as on tour. We take hydration seriously; we make ample stops for water, and have fun measures in place to encourage kids to drink.
- Water and juice are available with snack. (Zoo-lunch option includes milk or water).
- Sunscreen is available at the check-in gate and kids will be encouraged to apply before going on tour. We do suggest you apply sunscreen at home before dropping them off.

Supervision - There is a staff to child ratio of approximately 1 to 10. Experienced, trained, adult instructors and volunteers will lead the group in activities, games, and tours. Teen volunteers also assist as classroom aides. All staff and volunteers have undergone extensive background checks and are highly trained in Summer Safari programs and working with children. They are here to ensure a safe, fun, educational experience for your child.

Lost and Found - Lost items will be held in the Summer Safari Lost and Found until the end of the day on the Monday following the camp week. Please call 303-376-4808 within that time period. After that time period items will be taken to the zoo's main Lost and Found. Please contact Zoo Lost and Found directly at 303-376-4805.

Cancellations, Refunds or Changing Camp Dates - Once you receive your Booking Confirmation, Denver Zoo adheres to a **no refund** cancellation policy. We will do our best to try to accommodate an emergency change in registration, but Summer Safari camps typically sell out, making switching classes extremely difficult once you are registered. In the case of an emergency, please contact our Logistics Specialist at 303-376-4808 or by email: safari@denverzoo.org.

Service Charges & Accommodation Fees - We are happy to accommodate prearranged situations which require your child to be dropped off late for camp or picked up early. With advance notice, children may be dropped off or picked up during lunch time (noon-1:00pm) at no charge.

For all other times, the following accommodation fees apply:

- Dropping off after camp start time.....\$5/instance/camper
- Picking up before camp end time.....\$5/instance/camper
- Picking up child more than 15 min. late, after camp end time...\$10/every 15 minutes late

All early pickups or late drop offs must be pre-arranged with camp administration. Please call or email (303-376-4808 or safari@denverzoo.org) or speak with a camp administrator at check-in/check-out.

Frequently Asked Questions

Q. Can I bring an unregistered child to the camp and register them when we arrive?

A. Registrations must be taken care of in advance, and participants must be of the appropriate age for the program. Summer Safari fills very quickly, and we CANNOT accommodate on-site registration.

Q. Can I switch classes on the first day of camp?

A. No. We are unable to rearrange registrants once the camp week has started. Summer Safari classes do sell out, and it is rare, even before camp starts, that space is available for switching programs.

Q. Can I stay with my child for the camp program?

A. This camp program is a drop off program for all ages. It is designed to encourage interaction among participants of the same age, without parents.

Q. Can I register my younger child who will be four in a few months? (Or my 1st grader in the 2nd grade class, etc...?)

A. Your child must be of appropriate age/grade for the camp session in which you are enrolling them. For Pre-K/4 year old classes, your child must be four by the first day of camp. For all other classes, your child must be enrolled in a class that matches the grade they will be entering in the fall of 2012. The programs are designed with specific activities appropriate for each developmental stage. Selecting the program that is age/grade appropriate for your child will provide them with the best overall experience. If you have a unique circumstance relating to age, please contact us before registering.

Q. Can I register my child for 2 half day programs so that they can stay all day?

A. No. Half-day classes are designed for younger children who may not be ready for a full day of camp, and for families with busy summer schedules wanting a half day option for their younger children. Likewise, we do not offer a supervised lunch time for half day children. All a.m. half day campers must be signed out at noon.

Q. Is there a First Aid and CPR trained individual on staff at all times?

A. Yes, there is 24-hour security at the zoo and all security personnel are First Aid and CPR Certified, as are camp administrators.

Q. My child has a Doctors appointment before/during camp time. What should I do?

A. If your child has an essential appointment that dictates that you pick them up early, or drop them off late to camp we can accommodate requests *made in advance*. Consider dropping off or picking up between Noon and 1pm, our window where there is no charge for late drop-off or early pick-up. For all other times, the appropriate "Accommodation Fees" (see Service Charges & Accommodation Fees section) will apply. Contact Summer Safari administrators at camp, or at 303-376-4808, to make advance arrangements. Your child's camp instructor cannot OK an early pick-up or late drop-off.

Q. I am carpooling with another family. Can I leave my child's car seat at the zoo?

A. Yes. Please make sure the car seat is clearly labeled with the child's name, phone number, and class title, and leave it with the instructor at check-in. Please advise whoever is picking your child/children up to request the car seat from their instructor.

Q. Who do I call if there is an emergency?

A. Please call 303-376-4808 OR 303-376-4853 for any Summer Safari participant-related emergency.

Q. I am concerned about leaving my child at camp. What safety measures do you take?

A. Your child's safety and well-being are our top priority. All of our staff members and volunteers have completed extensive background checks, and are trained to work with children. For their safety, we ask that your child wear his/her Summer Safari T-shirt each camp day. All campers receive a color coded nametag that they will wear every day. All instructors and tour guides carry radios so they may be in contact with our camp administrators at all times. Our 24-hour security staff and camp administrators are CPR and First Aid trained. Camp check-in & out procedures are specifically designed and executed with your child's safety in mind. If you have additional concerns, please feel free to contact us at 303-376-4808 or safari@denverzoo.org.

Fold here.

SUMMER SAFARI

2012



**Summer Safari 30 Minute
Parking Pass**

Please display on your dashboard.

PARKING PASS



SUMMER SAFARI 2012

Animals Around the World

FIRST DAY OF CAMP CHECK-LIST

Camper Name _____

Week/Dates & Class Title (s) _____

*Please read, complete and bring this form to the first day of camp. Instructors will collect this sheet at Check-In.
Please complete a separate form for each camper (make copies as needed).*

CAMPER'S GEAR - We provide sunscreen, snacks, water/beverages, and fun! Please pack **lightly**. Suggested items include hats and sunglasses (and a change of pants/shorts if camper is of an age where a change may be needed.)

LUNCH (full day campers only) – If you did not purchase the zoo lunch option for your FULL DAY camper, please provide a sack lunch *daily*.

DASHBOARD PARKING PASS –Don't forget your "Summer Safari Participant" dashboard parking sign. Please display in your car window before entering the zoo driveway to help our staff direct you to the appropriate parking area.

CHANGE IN CONTACT INFORMATION – Did you relocate since you registered for camp? Please indicate any change in address, email or phone numbers below.

CHANGE IN ADDRESS/EMAIL: _____

CHANGE IN DAYTIME PHONE NUMBER(S) _____

CHANGES / ADDITIONS TO AUTHORIZED PICK-UP LIST – Denver Zoo will **NOT** release your child to any adult who has not been pre-authorized by you, including your self or your spouse. Please check your "Authorized Pick-up" list carefully at camp check-in to make sure all the names are current. **Photo ID is REQUIRED** on a daily basis to pick-up all campers. Please indicate any changes/additions to your Authorized Pick-Up List below: -

SPECIAL NEEDS/CONCERNS, ALLERGIES OR MEDICAL CONDITIONS – Please inform us of any special needs your child might have, allergies or medical conditions. (Any information to help aid us in making your child's camp experience positive is appreciated.)

PHOTO CONSENT - Denver Zoo might take photographs or videos of the participants and attendees of Zoo programs, and such photographs might be used in Zoo brochures and Zoo program advertising. As a result of my child's participation in Zoo programs and his/her presence on Zoo premises, his/her image might be included in the photos or videos. We/I hereby authorize Denver Zoo and its agents to take, use, display, publish, reproduce and distribute any and all photographs or videos that include my child's image and to create derivative works based upon all such photographs or videos. Select an option below:

___ Denver Zoo may photograph/film my child/participant ___ Do not photograph/film my child/participant

I, the undersigned, have read and understand the Denver Zoo camp policies and procedures detailed in my campers IMPORTANT INFORMATION document. I have reviewed the late pickup fee schedule as well as all service fees & accommodation fees. I understand the ID policy and my responsibility to inform all persons on my child's' Authorized Pick-Up list of said policy.

Parent/Guardian signature

Date